



NaBITA Membership FAQs

When will my membership year end?

NaBITA offers its annual membership on a rolling basis, so you can join at your convenience. Membership ends 365 days from the membership inception date. For example, if your membership begins on 5/19, it will end on 5/18 the following year.

I am considering a Standard (or Enhanced) Campus membership. How many people can be associated with this membership?

NaBITA's campus memberships are designed to accommodate your entire team, so all team members can have a unique username/password to access member materials, receive the weekly member newsletter which includes a Tip of the Week and featured resource, join our member listserv, and receive discounted registrations for our trainings, webinars and annual conference. The Individual membership provides the same benefits as well, but for a single person.

I would like my entire multi-campus system or district to have a membership. Is this the same price as a campus membership?

The Standard and Enhanced campus memberships are specifically for a single campus. If you would like more information on a multi-campus membership, please email info@nabita.org for more information. Please include the number of campuses that are interested in becoming member institutions.

Do you accept Purchase Orders?

We do accept Purchase Orders and will send an invoice upon receipt of your PO. However, your membership will not be created until physical payment has been received. Payment can be made in the form of a check or credit card (Visa/MC/AmEx). Please provide a completed [Membership Registration Form](#) with your payment, as this provides all of the

information NaBITA needs to create your membership.

Can I join online?

Yes! You can join online, which will require payment by credit card (Visa/MC/AmEx). Please visit our [online shopping cart](#) to join.

Who should be the primary contact for our Standard or Enhanced campus membership?

The primary contact for your campus membership will function as the membership account administrator and has the ability to create unique usernames and passwords for other team members. This person will also receive membership renewal reminders.

I do not have an institutional credit card in my name, so a member of my Accounts Payable department will need to register on my behalf. How will NaBITA know that I am the primary contact for membership? Our online shopping cart has a text box where you can provide the names and email addresses of team members. Please indicate which team member on your list is the primary contact. Be sure to click the SAVE button when you are finished.

What do you do with the names and email addresses of the additional team representatives that I provide on my membership form?

NaBITA will add these representatives to our member e-newsletter mailing list, and also invite them to join our listserv, a Yahoo Group called BehaviorInterventionTeam. Please be sure to provide email addresses to ensure all members of your team receive important updates and information from NaBITA and its membership. It is the responsibility and/or discretion of the primary membership contact to create separate usernames and passwords for these team members.

How do I create unique usernames and passwords for other team members of my team?

Simply log in to your active membership, click on *View My Account* in the upper right corner, and then click the red *Add New* button to add additional members. Click *Save Changes* button. A member of your campus/school will need to be sure to email the username and password information to

the respective individual.

Do you automatically send out renewal invoices?

NaBITA's automated system sends an email to the primary membership contact 30 days in advance of your membership expiration. A member of the NaBITA team will also send separate a reminder email. Because our many members have different requirements with regard to payment processing, we do not automatically send invoices for renewals. However, you are welcome to request an invoice or send a Purchase Order by emailing accounts@nabita.org.

What if the make-up of my team changes during my membership year?

Simply email info@nabita.org with the name, job title and email address of any new team members. NaBITA will add the new team members to our newsletter mailing list and invite them to join the listserv. Please also inform us when individuals leave the team so we can remove them and update our files.

We would like to utilize SIVRA-35. Do we have to be a member to access this?

SIVRA-35, the Structured Interview Violence Risk Assessment tool, is a thirty-five-item inventory designed by [Brian Van Brunt, Ed.D.](#), that is used to assist Behavioral Intervention Team members and clinical staff in conducting a more thorough and research-based violence risk assessment. The SIVRA-35 is designed to assist with individuals identified as elevated, severe, or extreme risk by the NaBITA Threat Assessment Tool or using similar methodologies. SIVRA-35 access does not come with membership. Users receive one free year of SIVRA access after completing a SIVRA training with Brian Van Brunt. While access to the tool requires successful completion of SIVRA-35 training with Brian Van Brunt, you do not have to be a member of NaBITA to use the tool.

For more info on SIVRA-35, please visit <https://nabita.org/resources/sivra-35/>.